

Acharya Narendra Dev College

IQAC – Minutes

A meeting of IQAC members was held on Thursday, June 24, 2021 at 11.30 AM. Following members were present.


1. Prof Ravi Toteja, Officiating Principal and Chairperson
2. Prof. Sarita Kumar, Convener
3. Dr. Gagan Dhawan, Member, Department of Biomedical Sciences
4. Dr. Anupama Shukla, Member, Department of Botany
5. Dr. Pankaj Khanna, Member, Department of Chemistry
6. Dr. Preeti Marwaha, Member, Department of Computer Science
7. Dr. Ravneet Kaur, Member, Department of Electronics
8. Dr. Sadanand Prasad, Member, Department of Mathematics
9. Dr. Arijit Chowdhuri, Member, Department of Physics


The meeting started by welcoming all the IQAC members by the Chairperson and Convener. The members were briefed about the proposed external members who were approved by all.

Following matter were discussed and decisions were taken.


1. A dedicated official E-mail id and Google Group of IQAC will be created.
2. Folders of each faculty of each Department shall be created in the Google Drive. The faculty members will upload information regarding their achievements, publications, workshops, etc. along with the certificates and first page of their publications, in the respective folders.
3. Each faculty member has to fill APAR for the AY 2020-21 and submit the hard copy to the office by July 15, 2021. The soft copy of APAR will be uploaded in the folders created for each faculty.
4. Information uploaded in the Google Drive folders only will be considered for the College Annual Report and College Ranking Survey forms.
5. Each workshop organized by the college shall go through IQAC for quality check and held under the aegis of IQAC.
6. Training workshops for the faculty shall be held regularly. The workshops proposed were on teaching pedagogy, knowledge about research indices, and usage of different platforms to improve personal research profiles.
7. The screening committee for the scrutinization of application forms received in the college for the permanent faculty position shall be constituted at the earliest.


The meeting ended with a vote of thanks to the Chair.



24/06/21
(Coordinator)


(Chairperson)


02/07/2021


(Members)


24/06/2021


24/06/2021

